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Corporate Governance



We were delighted to have Mr. Chris Sun Yuk-han, JP, Secretary for Labour and Welfare, as our guest of honour during the 68th Annual General Meeting.

Governance Structure

Christian Family Service Centre values good corporate governance and is dedicated to pursuing high-quality services that embody our vision, mission and values.

The Board of Directors is the highest decision-making body in the Agency. With the succession mechanisms for the governing board members, including the term of office and the number of consecutive terms, our Board of Directors maintains a high level of transparency, independence and openness. This allows for a continuous flow of innovative ideas and perspectives that enhance the overall quality of governance.

The Agency has established various committees under the Board of Directors, including the Development Committee, Finance and Personnel Committee, Committee on Reviewing Corporate Governance and Management Audit, Steering Committee on Transitional Housing Projects, and other advisory and management committees for our services. They are responsible for administering and performing specific tasks aimed at promoting the development of the Agency in different areas, as well as for providing direction and guidance for the work involved.



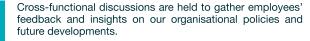
Regular meetings are convened to maintain effective communication between the management team and employees at all levels, in order to ensure the successful delivery of policies and services.



The Agency's intranet keeps all staff members in the loop with our latest updates.

Effective Communication

Human resources are one of the most valuable assets of an organisation. Therefore, the Agency places a great emphasis on maintaining good communication between its management and staff members. Committing to creating a culture of open-minded, candid and inclusive communication, we have invested significant resources into building our intranet and leveraging information technology to enhance our internal communication. Regular meetings are held to strengthen communication and connections between the Board of Directors, management and staff members. These meetings serve as a channel through which we articulate our management strategies, plans and expectations, and solicit our employees' input on various organisational policies, thereby fostering a positive and open atmosphere that motivates their engagement and ensures a concerted effort to achieve our organisational goals.









Board members exchanged and shared insights with the frontline staff of Wong Tai Sin Integrated Home Care Services to understand the development needs of their services.



Board members were visiting a kitchen run by the elderly care service team, to understand the meal preparation process.

Due to the COVID-19 restrictions and preventive measures imposed over the past three years, the Agency has relied on information technology as its primary tool for communication, to maintain cohesion across the organisation. As the pandemic started receding last year, members of the Board paid special visits to staff members at several service units. These visits allowed them to share their insights with staff members, while keeping abreast of the latest service developments and needs, and to encourage the employees to share their concerns. More visits will be made in the future, to facilitate effective communication between the Board members and employees at different service units.

Last year, the Chief Executive and senior management also visited different service units to directly engage with staff members from various departments and listen to their opinions. In particular, this was done to support the formulation of more effective service strategies, enhance the service effectiveness and instill the spirit of teamwork, as well as a sense of professionalism and a shared mission across the organisation.





The management team visited different service units, to communicate face to face with staff members and gather different opinions.

Quality Management

The Agency has established a set of frameworks, mechanisms and procedures to ensure the quality of our services. The Quality Improvement Committee and the Performance Management Unit have been set up to regularly review the overall service quality of the organisation, monitor key performance indicators and ensure adherence to various Service Quality Standards (SQSs). The Performance Management Unit, which is dedicated to improving our customer services and strengthening the internal audit systems, conducted the SQS audits and reviews regularly. To ensure the consistency of our service quality, the Agency encourages all departments to review their performance regularly and to make improvements based on the results.

The Agency has also implemented a safety management system and conducted several occupational safety and health (OSH) audits. The aim is to raise our employees' awareness of safety and health in the workplace, thereby improving the overall occupational safety practices of the organisation and our staff members.

The OSH Newsletter is published regularly to remind staff of the importance of maintaining a safe workplace.

Policies and Guidelines

Our Strategic Leadership Committee and the Quality Improvement Committee will continue to review and optimise our corporate governance policies and approaches annually. In 2022-2023, we continued to uphold our commitment to comply with the statutory rules and regulations set out under the Companies Ordinance, Education Ordinance, Lump Sum Grant (LSG) Manual, LSG Best Practice Manual (Level One) Guidelines and the SQSs.

During this year, four policies and guidelines were either added or revised. This included revisions to the "Policy on the Prevention and Handling of Suspected Sexual Harassment" and the "Legal Liability Policy"; the introduction of "Procurement Work Related to National Security Law" to fulfil the Agency's constitutional and civic responsibilities; and the introduction of the "Child Protection Policy and Procedures" to safeguard children's rights and ensure that the children receiving our services are protected and cared for appropriately.

Strategic Planning

The 70th anniversary is approaching next year. It is the best moment to look back on the developmental advantages and equip ourselves for the opportunities and challenges to come. This year, we will embark on a new three-year strategic plan (2023-2025) that is aligned with CFSC's vision statement, mission and values. By formulating and implementing strategies in human resource management, talent development and quality management, as well as technology applications and digitalisation, and establishing four prioritised service strategies, we will work hand in hand with our staff members to provide our service users with more comprehensive services.



During the retreats, the management team and staff members from different service units utilised their expertise to generate groundbreaking ideas that would help to drive and shape the Agency's future.



Team retreats were organised for professional and managerial staff to brainstorm the future directions of our organisational development.

